

BAYTREE COMMUNITY ASSOCIATION, INC.

MINUTES OF ORGANIZATIONAL BOARD OF DIRECTORS MEETING

April 30, 2014

Call to Order:

The Board of Directors met at the Golf Course Clubhouse immediately after the Annual meeting on April 30, 2014. David Taylor called the meeting to order at 4:45 p.m.

Directors Present:

The Board of Directors present were: David Taylor, Darrell Goolden, Ray Knight, Janice Hill and Phil Ruhlman. Marie Thibodeaux was also present representing Bayside Management Services (BMS).

Proof of Notice:

Proof of Notice was posted in compliance with Florida Statutes.

New Business:

Election of Officers

A motion was duly made, seconded and unanimously approved to elect the following slate of officers:

- ◆ President – David Taylor
- ◆ Vice-President – Ray Knight
- ◆ Secretary – Phil Ruhlman
- ◆ Treasurer – Janice Hill
- ◆ Director – Darrell Goolden

Appointment of Committees

A motion was duly made by Ray and seconded by Darrell to appoint the following chairpersons on the following committees and to keep the same members as last term until otherwise replaced and/or noted. This motion was carried unanimously.

Committee Liaisons

Standing Committees:

ARC - Darrell Goolden

Budget – Janice Hill

By-Laws – Phil Ruhlman

Due Process (DPC) – Virginia List.

Nominating – Ray Knight

Professional Review (PRC) – Ray Knight

Community Relations – Janice Hill

Ad-Hoc Committees:

Newsletter- David Taylor and Management

Website – Richard Schoonmaker and David Taylor

Minutes:

A motion was made by Ray and seconded by Darrell to approve the meeting minutes of March 26, 2014 and the fence appeal minutes of March 26, 2014. This motion was carried unanimously.

New Business:

ARC Member Appointment- A motion was made by Ray and seconded by Darrell to appoint Barbara Hudson as an additional volunteer for the ARC. This motion was carried unanimously.

Banking Signatures- A motion was made by Janice and seconded by Ray to continue to have the same requirements as last year with having one (1) Officer signature on checks that are less than \$2500, unless budgeted or approved at a meeting, otherwise, 2 signatures would be needed. This motion was carried unanimously. It is noted that new signature cards will be needed from the Bank and old signatures deleted.

Schedule of Meetings- Management requested that all Directors look at meeting dates in June through November and to email BMS their traveling schedules to confirm dates. September or October should be targeted for budget workshops and November for budget approvals. Dave stated that we needed a Board member to attend the CDD meetings. David also requested that the next meeting be scheduled for June 13th.

Board Certification Form- Management submitted new certification forms to all Board members to sign due to a new Florida Statutes law.

Unfinished Business:

Fence Survey – David stated the results of the fence survey would be discussed at the next meeting.

Questions from the Floor:

D. Gilbert asked how the surveys would be handled and where they would be returned. The survey form states to return it to the VM or the BCA Manager.

Adjournment:

A motion was duly made and seconded to adjourn at 5:21 p.m.

These minutes were taken by Marie Thibodeaux, BMS.